#1 SOUTH CRYSTAL PLAZA • 2111 JEFFERSON DAVIS HIGHWAY • ARLINGTON • VIRGINIA 22202 • TEL:(703)415-0505 • FAX: (703)415-7596

## **Broken Appointment Policy & Fees**

Cancellation or rescheduling of an appointment with 48 hours or more notification – no charge

Cancellation or rescheduling of an appointment *less than 48 hours* may or may not be considered a broken appointment; it will be at our discretion.

## Failure to give 48 hour advance notice:

\$60.00 for a hygiene appointment

\$75.00 for a doctor's appointment scheduled for an hour or less, each additional hour incurs an additional fee of \$50.00

\$100.00 for a Saturday appointment for an hour or less, each additional hour incurs an additional fee of \$75.00. We require a 72 hour notice for Saturday appointments since they are very much requested.

Definition of "Broken Appointment": A broken appointment is when you cancel or reschedule an appointment with less than **48** hour notice or do not show up for the scheduled appointment.

\*\*Please be aware that when pressing "R" through our text reminders it does <u>NOT</u> automatically count as rescheduling or cancelling. An immediate text will require you to choose another appointment in order for the appointment to be rescheduled.

Our number one concern is our patient's dental health. Providing services in a timely manner is critical to accomplish that goal. Our other goal is to keep the cost of dental services as economical as possible. The appointment you schedule for treatment is reserved for you and your treatment only. When you fail to keep your appointment without providing us adequate notice, this adds to the overall cost of care.

We appreciate your understanding and consideration regarding our appointment policy and if you have any questions or concerns, never hesitate to ask us at Advance Dental Care Center.

I have read and understand the above mentioned policy.	
Patient signature (Parent or Guardian if minor)	Date